

Organisation Name	Nottinghamshire Mind	
Organisation Address	14 St John Street Mansfield Nottinghamshire NG18 1QJ	6 Hardy Street Worksop Nottinghamshire S80 1EH
Telephone	0800 470 0203	
Email	marierc@nottinghamshiremind.org.uk	
Role Title	Support Group Volunteer	
Area Covered	Nottinghamshire	
Responsible To	Recovery Coach	
Summary of Role	To assist in supporting service users in a group setting in our centres. Duties to include: . Setting up the room for activities and clearing away after activities . Welcoming service users into the centre . One to one support for service users during activities . Leading activities . Making and serving refreshments (hot drinks etc) . General wellbeing of all service users	
Skills and Qualifications	. Good listening and communication skills . Patience and tact . A caring, sympathetic, sensitive manner and non-judgemental approach . Reliable/ dependable/ flexible . Understanding of confidentiality . Commitment to understanding the needs of people living with mental health issues . Have a positive outlook and enthusiastic . Willingness to help raise self-esteem/ confidence through a positive befriending relationship . Willingness to work without direct supervision . A commitment to Mind's policies with particular regard being made to Equal opportunities and Confidentiality	
Benefits to the volunteer	. Full support and training . Work experience . Personal development opportunities . An opportunity to be part of a team . Chance to meet new people	
Application procedure	. Application form . Informal interview . References . DBS Check	

